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## MEMO

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**TO:** NWTL STAFF AND BOROKO SUPERMARKET STAFF  
**FROM:** HR DEPARTMENT  
**SUBJECT:** CASH WITHDRAWAL  
**DATE:** THURSDAY 17<sup>TH</sup> DECEMBER

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In an effort to ensure the safety of our staff, Boroko Supermarket and NWTL Head Office have partnered up to provide their staff with access to a safe and reliable cash withdraw.

Effective immediately staff will be able to withdraw cash from any of their bank accounts up to a maximum of K500.00 per day from the cash registers located at Boroko Supermarket. There will be **no fees** charged for this service.

**In order to withdraw money, staff MUST:**

- Spend a minimum of K5.00 in BSM
- Present their valid ID badge

We hope this eases some of the worries of withdrawing your salary.

Best Regards,

A handwritten signature in black ink that reads "Kenyon". The signature is written in a cursive, flowing style.

Pam Kenyon  
HR – Training and Development  
NWTL Group

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**PNG NAMBA WAN TROPHY LIMITED**

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