



P.O Box 4391, Boroko, NCD, Port Moresby, Papua New Guinea
 Ph: (675) 79998819 | Email: info@PNGNWTL.com
 Web: www.PNGNWTL.com

PETTY CASH VOUCHER

Outlet: _____ Voucher No.: _____ Date: _____
 Name of Supplier: _____ Cont. Nos.: _____
 Address: _____

Description	GL Ref.	Q'nty	Unit Cost	Total
Grand Total				K

Prepared by: _____ Checked & Verified by: _____ Approved by: _____ Payment Received by: _____
 Name & Signature _____ Name & Signature of Manager _____ Name & Signature of BOD _____ Name & Signature _____
 Date & Time Rec'd: _____



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